



EGYPT  
EXPLORATION  
SOCIETY  
FOUNDED IN 1882

## Call for Tenders: Project Manager (Capital Works)

**Clients:**

The Egypt Exploration Society  
2-4 Doughty Mews  
London  
WC1N 2PG

**Contact:**

Dr Edward Scrivens (Development Manager)  
[edward.scrivens@ees.ac.uk](mailto:edward.scrivens@ees.ac.uk)



## Outline

Since its foundation 143 years ago, the Egypt Exploration Society (EES) has supported and promoted Egyptian cultural heritage. We have explored more than 150 sites and monuments, published more than 350 volumes of scientific research, and engaged thousands of people across the world.

The EES has embarked on an exciting and ambitious redevelopment project – [‘Building the Future’](#) – which was recently awarded a Delivery Phase grant by the National Lottery Heritage Fund. We seek to save our unique collections and make them accessible to everyone by regenerating our central London premises into an accessible and sustainable heritage centre, where our collections will be housed and made the centre of a new activities programme.

We are seeking an experienced Project Manager to work with an appointed Delivery Architect to oversee our project’s building works, in accordance with the scheme developed by Studio Becoming during the earlier phases of the project and granted planning permission by Camden Council on 20<sup>th</sup> March 2024. The Project Manager will have on-the-ground responsibility for the management and delivery of the project.

## Methodology

If invited to tender, we want to hear about how you work, your previous projects, and how you would manage the delivery of our redevelopment project.

The Project Manager’s primary points of contact within the EES will be the Society’s Development Manager, Director, Head of Finance, and other members of staff where necessary or appropriate. The Project Manager will also work closely with the appointed Delivery Architect, Structural Engineer, and contractors.

## Outputs / Deliverables

The Project Manager will manage our project’s building works and be the primary point of contact with contractors in order to deliver redeveloped premises whose construction adheres to the approved plans, keeps to budget, and prioritises sustainability. The Project Manager must also ensure that invoices are received by the Society’s Development Manager according to an agreed schedule and submit a regular financial report to the Society’s Development Committee/Finance Committee as required.

## Contract management

Following selection, and subject to receiving Permission to Start from the Heritage Fund, we anticipate the Project Manager will begin work before June 2026. The current deadline for building works to end is May 2028.

The budget for this work is £80,000 (inc. VAT). We expect to pay the contracted fee by invoice in monthly instalments, though other payment arrangements can be discussed.

## Award criteria

The decision to award the contract will be made according to a range of factors, including cost, prior experience, and ability to deliver the brief on time and to budget.

Tell us about your experience of working with heritage organisations, or how your experience might be transferable to that sector. Candidates with prior experience of National Lottery Heritage Fund projects are encouraged to apply.

To express interest in tendering for this work, please respond **by 17:00 (UK) on Thursday 2<sup>nd</sup> April 2026** with the following information:

- A concise 500-word summary of the work you plan to carry out. This could include a suggested methodology and timeline for delivery against the deadline.
- Indicative costs for your proposed work plan.
- Professional profile with details of previous work and relevant prior experience (please also tell us about any safeguarding policies you have in place).
- References and details of consultants and contractors you have worked with on previous projects (these need not be individuals or organisations who you intend to contract for this project).

Please send expressions of interest, or any questions about the project, to the Society's Development Manager Dr Edward Scrivens at [edward.scrivens@ees.ac.uk](mailto:edward.scrivens@ees.ac.uk).