



EGYPT
EXPLORATION
SOCIETY
FOUNDED IN 1882

Call for Tenders: Project Evaluator

Clients:

The Egypt Exploration Society
2-4 Doughty Mews
London
WC1N 2PG

Contact:

Dr Edward Scrivens (Development Manager)
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Outline

Since its foundation 143 years ago, the Egypt Exploration Society (EES) has supported and promoted Egyptian cultural heritage. We have explored more than 150 sites and monuments, published more than 350 volumes of scientific research, and engaged thousands of people across the world.

The EES has embarked on an exciting and ambitious redevelopment project – ‘Building the Future’ – which was recently awarded a Delivery Phase grant by the National Lottery Heritage Fund. We seek to save our unique collections and make them accessible to everyone by regenerating our central London premises into an accessible and sustainable heritage centre, where our collections will be housed and made the centre of a new activities programme.

We are seeking an experienced Project Evaluator to collect data over the course of our project’s Delivery Phase, inclusive of the period of building works and the activity plan delivery after reopening, following a pre-created evaluation framework and toolkit (produced by The Audience Agency). This is anticipated to represent a period of around 3.5 years. The Project Evaluator will use the collected data to write a final evaluation report that will be submitted to the Heritage Fund and made publicly available on the EES website.

Methodology

If invited to tender, we want to hear about how you work, your previous projects, and how you would manage the evaluation of our redevelopment project.

The Project Evaluator’s primary points of contact within the EES will be the Society’s Development Manager and Director, though they may work with other members of staff and appointed contractors where necessary or appropriate.

Outputs / Deliverables

The Project Evaluator will collect the necessary data to produce a final evaluation report on time and to budget, in fulfilment of our obligations to the Heritage Fund and for the benefit of our service users and the wider public.

Contract management

Following selection, and subject to receiving Permission to Start from the Heritage Fund, we anticipate the Project Evaluator will begin work before June 2026. The current endpoint for the Heritage fund supported period of activities provision is January 2030.

The budget for this work is £18,000 (inc. VAT), to include 42 days of data collection over a 3.5-year period, plus six days of final evaluation write up. We expect to pay the contracted fee by invoice in monthly instalments, though other payment arrangements can be discussed.

Award criteria

The decision to award the contract will be made according to a range of factors, including cost, prior experience, and ability to deliver the brief on time and to budget.

Tell us about your experience of working with heritage organisations, or how your experience might be transferable to that sector. Candidates with prior experience of National Lottery Heritage Fund projects are encouraged to apply.

To express interest in tendering for this work, please respond **by 17:00 (UK) on Thursday 2nd April 2026** with the following information:

- A concise 500-word summary of the work you plan to carry out. This could include a suggested methodology and timeline for delivery against the deadline.
- Indicative costs for your proposed work plan.
- Professional profile with details of previous work and relevant prior experience (please also tell us about any safeguarding policies you have in place).
- References and details of consultants and contractors you have worked with on previous projects (these need not be individuals or organisations who you intend to contract for this project).

Please send expressions of interest, or any questions about the project, to the Society's Development Manager Dr Edward Scrivens at edward.scrivens@ees.ac.uk.