

EGYPTIAN ARCHAEOLOGY

The Bulletin of the Egypt Exploration Society

Notes for Contributors

Range of subject matter. One of the strengths of *Egyptian Archaeology* is that it enables archaeologists to present their work to a wider audience in an attractive, well-illustrated and less specialised format. It is important, therefore, that articles do not just provide a basic description of monuments found or recorded. Please try to set discoveries in their historical or archaeological context and explain the importance of the work and the ways in which it helps to improve our understanding of Egyptian culture. Inevitably most articles will cover current fieldwork or research on pharaonic remains in/from Egypt. However, we have also published articles on museum collections, special exhibitions and reports of fieldwork on prehistoric, Coptic and Islamic sites within Egypt. Egyptian sites in neighbouring countries can also be included.

Style. *Egyptian Archaeology* is a 'popular' magazine; this is not to say that contributors should write down to non-specialist readers, but that every effort should be made to help the non-expert and the interested layman to get the most from reading the magazine. Spellings should be kept as straightforward as possible. Apart from accents in modern European languages, *EA* does not use diacritical marks. The spelling of place names should conform to *EA* house-style (see indices to previous volumes)

Joint articles. Since *EA* articles are relatively short, the number of authors must be limited to two.

Editing. Please bear in mind that an article submitted to *Egyptian Archaeology* will be treated differently from one submitted to a journal such as the *JEA*. Space restrictions mean every article will be edited to fit in the limited space available. Substantial cuts will, if possible, be avoided provided the author has complied with the word-limit (see below).

Language. All articles will be published in English and should be submitted in that language. Maps and plans must also be labelled in English.

Length of text. Texts should be between 1000 - 1200 words in length and articles which exceed the word limit will be reduced to fit the space available. It is, therefore, preferable if authors keep to the advised word-limit.

Format. Each article should be preceded by a brief introduction to the topic and the author's present position should be given at the end. Articles shall not contain footnotes or bibliography and any parenthetical note should be subsumed into the text.

Illustrations. The number of illustrations that can be published with each article is limited but we would appreciate a wide choice of illustrations (at least ten to twelve) from which to select those that fit best. The quality of illustrations in *EA* is of prime importance, so please submit the best possible images. Captions for each illustration (no more than one or two lines), must be provided.

Digital images. Please make sure any digital images are of sufficiently high resolution. They should preferably be CMYK TIFF files though high resolution JPEG files are acceptable. The resolution needs to be no higher than 300 dpi if the image is likely to be printed same size. However, if the image is likely to be enlarged in the publication then the resolution should be increased dependent upon the increase i.e. an image to be enlarged to 150% should be supplied at 450 dpi. This is particularly important if a contributor would like an image to be considered for use on the front cover. If you have any doubts about the formatting of digital images, please contact us in advance. Digital images can be sent on CD or by e-mail. Please ensure that it is easy to match the images and captions. **Other images.** Photographs may be transparencies or prints, either in colour or black and white. If sending plans please bear in mind the degree of reduction which will be necessary to fit a plan into the column width available in *EA* and only supply maps or plans in appropriate proportions. All original illustrations will be returned to the author after the issue has been published.

Credits. Please state clearly any photographic credits that need to be given, and list separately any other person or institution who needs to be thanked for supporting the work. To avoid repetitious acknowledgements, the SCA and its officials are thanked 'globally'. Authors are responsible for obtaining copyright permissions.

Proofs. The strict deadlines for a twice-yearly magazine mean that it is not always possible to send author's proofs but if an article is submitted by the deadline for an issue, then every effort will be made to send a PDF 'proof' for checking.

Author's copies. Each contributor will be sent five copies of the magazine in which his/her article appears and can purchase additional copies at half-price. A PDF of the finished article can also be supplied on publication.

Submitting articles. Please supply a clear double-spaced typescript by e-mail or on disk/CD (preferably in Microsoft Word but other formats are acceptable. If in doubt, please check first).

Deadlines. At present *EA* is being published each year in Spring and Autumn. The deadline for submission of articles for the Spring issue is 1st November of the preceding year and for the Autumn issue, 1st May.

Patricia Spencer
Editor

Egyptian Archaeology

Egypt Exploration Society, 3 Doughty Mews, London WC1N 2PG.
Telephone: +44 (0)20 7242 1880. Fax: +44 (0)20 7404 6118. E-mail: patricia.spencer@ees.ac.uk